



COUNTY OF LOS ANGELES
LOS ANGELES COUNTY FIRE DEPARTMENT
OPEN COMPETITIVE JOB OPPORTUNITY



Bulletin No. 390-04

Posting Date: February 02, 2007

JOB TITLE	<u>FIRE FIGHTER TRAINEE</u>
EXAM NUMBER	30198A
FILING DATES	February 05, 2007 until needs are met
SALARY	\$4,016.64 MONTHLY \$4,136.91 Effective 8/01/07 \$4,260.73 Effective 8/01/08
POSITION INFORMATION	<p>This position participates in an intensive training program in basic fire fighting, emergency medical treatment, and peace officer responsibilities.</p> <p>Positions in this class are allocable only to the Fire Department. Incumbents participate in a basic fire fighting training program involving both field and classroom instruction prior to appointment as a Fire Fighter. They must have the mental ability to assimilate classroom instructions and the physical skill, stamina, and coordination to become proficient in all fire fighting and rescue techniques.</p>
ESSENTIAL JOB FUNCTIONS	<p>Under close supervision, participates in a fire fighting training course. Through classroom and field training, learns proper fire fighting techniques and procedures for fighting structural, watershed, chemical, petroleum, electrical and other fires.</p> <p>Receives instructions and participates in field training to learn proper procedures and acquire proficiency in the rescue or evacuation of persons endangered by fire or disaster in the provision of emergency medical care.</p> <p>Receives instructions in pre-fire plan inspection and enforcement of the Fire Code.</p> <p>Receives instructions and learns the proper care and operation of all fire-suppression apparatus.</p> <p>Receives instructions and prepares for Emergency Medical Technician I certification.</p>
MINIMUM REQUIREMENTS	<p>Graduation from high school or its equivalent. A valid Candidate Physical Ability Test (CPAT) certificate*.</p> <p>ELIGIBILITY FOR PEACE OFFICER STATUS: In order to qualify for peace officer status under Government Code Section 1031, applicants must be: 1) a United States citizen or permanent resident who is eligible for and has applied for citizenship, 2) at least 18 years of age at time of appointment, 3) free of felony convictions, and 4) of good moral character as determined by a thorough background investigation.</p>

Los Angeles County Fire Department: Address: 5801 South Eastern Avenue, Commerce, CA 90040
24-Hour Job Line: (800)970-LIST; TTY Phone: (800) 735-2922

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER

Physical Class: 4 - Arduous:

Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.

Licenses: A valid California Class C Driver License.

OTHER REQUIREMENTS:**Physical Requirements:**

Applicants must be in good general physical condition, free from disease or defects that would interfere with the satisfactory performance of the duties of this position.

Vision:

(1) Acuity - At least 20/70 in each eye without correction, correctable to 20/30 in each eye.

(2) Color perception - Anything other than minor hue impairment is disqualifying.

Hearing:

There may be no greater than a 25 Db loss in the better ear as averaged over the test frequencies of 500, 1000, 2000, and 3000 Hz. There may not be a peak loss at any of the test frequencies greater than:

30 Db at 500 Hz

30 Db at 1000 Hz

40 Db at 2000 Hz

40 Db at 3000 Hz

There may be no greater than a 35 Db loss in the worse ear as averaged over the test frequencies, and no peak loss greater than 45 Db at any of the test frequencies.

In the case of a questionable, unusual, or borderline hearing loss, the applicant's record will be reviewed by the Occupational Health Service consultant in otolaryngology who will make a recommendation as to the applicant's employability, and forward it to the Medical Director for final disposition.

Height/Weight Relationship:

There are no minimum or maximum height requirements, but the height/weight relationship of each applicant must either

(1) fall within the ranges in the following table, or

(2) if the applicant's height is not included in the table, be found to be acceptable after individual evaluation. Height measurements are made without shoes and coat.

Applicants whose height falls between any of the measurements shown on the table must meet the weight requirements of the lower weight.

MALE:

HEIGHT		WEIGHT	
5 ft.	0 in.	110 lbs.	to 143 lbs.
5 ft.	1 in.	112 lbs.	to 146 lbs.
5 ft.	2 in.	115 lbs.	to 149 lbs.
5 ft.	3 in.	118 lbs.	to 152 lbs.
5 ft.	4 in.	121 lbs.	to 155 lbs.
5 ft.	5 in.	124 lbs.	to 158 lbs.
5 ft.	6 in.	128 lbs.	to 163 lbs.
5 ft.	7 in.	131 lbs.	to 168 lbs.
5 ft.	8 in.	136 lbs.	to 173 lbs.
5 ft.	9 in.	140 lbs.	to 179 lbs.
5 ft.	10 in.	144 lbs.	to 185 lbs.

5 ft. 11 in. 148 lbs. to 191 lbs.
 6 ft. 0 in. 152 lbs. to 197 lbs.
 6 ft. 1 in. 156 lbs. to 203 lbs.
 6 ft. 2 in. 160 lbs. to 209 lbs.
 6 ft. 3 in. 164 lbs. to 215 lbs.
 6 ft. 4 in. 168 lbs. to 221 lbs.
 6 ft. 5 in. 172 lbs. to 227 lbs.
 6 ft. 6 in. 176 lbs. to 233 lbs.
 6 ft. 7 in. 180 lbs. to 239 lbs.

FEMALE:

HEIGHT	WEIGHT
5 ft. 0 in.	95 lbs. to 129 lbs.
5 ft. 1 in.	98 lbs. to 132 lbs.
5 ft. 2 in.	101 lbs. to 135 lbs.
5 ft. 3 in.	104 lbs. to 138 lbs.
5 ft. 4 in.	107 lbs. to 144 lbs.
5 ft. 5 in.	111 lbs. to 150 lbs.
5 ft. 6 in.	115 lbs. to 156 lbs.
5 ft. 7 in.	119 lbs. to 162 lbs.
5 ft. 8 in.	121 lbs. to 168 lbs.
5 ft. 9 in.	127 lbs. to 174 lbs.
5 ft. 10 in.	131 lbs. to 180 lbs.
5 ft. 11 in.	135 lbs. to 186 lbs.
6 ft. 0 in.	139 lbs. to 192 lbs.
6 ft. 1 in.	143 lbs. to 197 lbs.
6 ft. 2 in.	147 lbs. to 204 lbs.
6 ft. 3 in.	151 lbs. to 210 lbs.
6 ft. 4 in.	155 lbs. to 216 lbs.
6 ft. 5 in.	159 lbs. to 222 lbs.
6 ft. 6 in.	163 lbs. to 228 lbs.
6 ft. 7 in.	167 lbs. to 234 lbs.

Special Requirement Information: *A copy of a valid CPAT certificate must be submitted with the application.

Applicants are required to maintain their current CPAT certification from the time of application submission until final appointment. **CPAT certification is valid for twelve (12) months from the effective date.**

NOTE: It is the candidate's responsibility to maintain an active application and CPAT certificate on file.

Candidates must present a license at time of appointment. Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of your appointment. License must not be suspended, restricted, or revoked. **AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR OR MORE MOVING VIOLATIONS WITHIN THE LAST TWO YEARS WILL NOT BE APPOINTED.**

**SPECIAL
INFORMATION**

Shift: Any Shift

Names of qualified applicants are placed into an electronic database for twelve (12) months or until randomly selected for their written test in accordance to Civil Service Rule 6.06, whichever comes first. Your application is valid for twelve (12) months from the date of submission.

Due to the number of applications, for those who apply by mail, we can only provide verification of receipt if the applicant submits a self-addressed stamped envelope at the time of filing. Applicants who apply on-line will receive notification that the application was received successfully.

Applicants will receive a letter in the mail notifying them if they are selected to participate in the examination process.

Fire Fighter Trainees must successfully complete the Emergency Medical Technician I training program prior to graduation from the Los Angeles County Fire Department Academy.

**VACANCY
INFORMATION**

The resulting eligible register for this examination will be used to fill vacancies in the Los Angeles County Fire Department.

**EXAMINATION
CONTENT**

This examination will consist of a qualifying written test and an interview weighted 100%. Candidates must receive a passing score on the written examination in order to advance to the structured interview. The interview will assess personal fitness and ability to perform the duties of the position.

THE WRITTEN TEST IS NOT REVIEWABLE BY CANDIDATES PER CIVIL SERVICE RULE 7.19.

Candidates must achieve a passing score of 70% on each part of the examination in order to be on the eligible register.

Applicants do not need to have prior fire service knowledge, training, or experience to perform successfully on the test.

**ELIGIBILITY
INFORMATION**

In accordance with Civil Service Rules, names of candidates receiving a passing score will be placed on the eligible register.

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation. As the need occurs, names from the highest ranking group(s) of eligibles will be selected to participate in the remainder of the selection process, which will consist of the following:

- A background investigation, including a fingerprint check, and which may include a polygraph examination.
- A medical examination which will include a drug test.
- A Fire Fighter Trainee placement interview.

No person may complete in this examination more than once every twelve (12) months.

*** * * * IMPORTANT INFORMATION * * * ***

**APPLICATION
INFORMATION**

Applicants are required to submit a Standard Los Angeles County Employment Application. Applicants have the option of filing an application via US mail -OR- Online (via electronic submission). **Please select one method to file the application.**

Instructions for Filing Online: The Standard Los Angeles County Employment Application for this examination may be completed online and submitted electronically. Applications electronically received after 5:00 p.m., PST on the last day of filing will not be accepted. To apply online go to: <https://easier.co.la.ca.us>. Applicants who apply online **must** upload any documents as attachments during application submission. Applicants claiming *Veterans' Credit* need to submit a copy of their DD 214 form for review and consideration for additional points.

Instructions for Hard Copy Submission: A Standard Los Angeles County Employment Application for this position will be accepted via US mail **only**, beginning Monday, February 5, 2007. A Standard Los Angeles County Employment Application can be found at: <http://easier.co.la.ca.us/JobInfo/empapp.pdf>.

This examination will remain open until the needs of service are met. Application filing may be suspended at any time without advance notice. Applications must be received, either online or by mail, by 5:00 p.m., on the last day of filing.

Any change(s) in address or telephone number must be reported to the address below or faxed to (323) 869-0349.

The acceptance of your application will depend on whether you have clearly shown that you meet the Minimum Requirements. Please fill out the application completely and correctly so that you will receive full credit for related education and experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and numbers of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification. Applications may be rejected at any stage of the selection process.

Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:

APPLICATIONS MAY **ONLY** BE FILED ONLINE OR VIA US MAIL
Los Angeles County Fire Department - Examination Section
Post Office Box 911628
Los Angeles, CA 90091
(323) 838-2239

On-Line Filing: To file On-Line,
https://easier.co.la.ca.us/easier/Applicant/applicant_logon.cfm?exid=359.

**DISABILITY
ACCOMMODATIONS**

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (323) 838-2239.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (323) 838-2239. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (800) 735-2922. The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL
OPPORTUNITY
EMPLOYER**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT
COMPLIANCE**

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

**VETERAN'S
CREDIT**

VETERANS' PREFERENCE CREDIT of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

**EMPLOYMENT
ELIGIBILITY
INFORMATION**

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

**RECORD OF
CONVICTIONS**

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

**SOCIAL SECURITY
ACT OF 2004**

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.